



BATHROOM REMODEL PERMIT **SUBMITTAL REQUIREMENTS**

Updated 12/17/2020

1. [Permit application](#). (The applicant is the person applying for the permit not the contractor)
 - a. Provide a clear scope of work
 - b. Ensure the application is legible.
2. Letter of authorization on company letterhead authorizing the individual applying for and obtaining the permit on the company's behalf.
3. Owner Builder permits require an [Owner / Builder Declaration](#).
4. Method of payment – utilize the [credit card authorization form](#) available on the Building page.
5. Floor plan showing existing and proposed layout. Floor plan must include the following:
 - a. Bathtub or shower;
 - b. All electrical including the lighting, switches, outlets and the required fan (keep in mind a fan is required by code even if there is a window);
 - c. Vanity;
 - d. All windows.

Email these items to building2@ci.pinole.ca.us.

Fees: Please refer to the [fee schedule](#).